**Study Title: Qualitative study of the competencies required by GP trainees to provide best practice care for residents of care homes for older people**

 **PARTICIPANT INFORMATION SHEET**

Research Ethics Reference: **399-1909**

Version 1.3 Date: 14/10/2019

We would like to invite you to take part in a research study. Before you decide, it is important for you to understand why the research is being done and what it will involve. One of our team will go through the information sheet with you and answer any questions you have. Please take time to read this carefully and discuss it with others if you wish. Ask us anything that is not clear.

**What is the purpose of the research?**

The aim for this study is to undertake interviews and observations to review the current working practice of GPs in care homes and produce training recommendations.

**Why have I been invited to take part?**

You have been invited to take part in this research because you are a trainee GP or you supervise or mentor trainees.

We will be recruiting up to 15 participants in this study.

***Do I have to take part?***

No. It is up to you to decide if you want to take part in this research. We will describe the study and go through this information sheet with you to answer any questions you may have. If you agree to participate, we will ask you to sign a consent form and will give you a copy to keep. However, you would still be free to withdraw from the study at any time, without giving a reason and without any negative consequences, by advising the researchers of this decision. This would not affect your legal rights. If you are a trainee, there would be no disadvantages to your training if you decide not to take part in this study, or if you decide to withdraw at any point.

1. ***What will happen to me if I take part?***

If you agree to take part, Sarah will contact you to go over the information sheet. If you agree to take part in the study, you will be asked to attend one interview at a University meeting room or via telephone. The study will involve a qualitative interview where Sarah will ask you about your experience of GP training and mentoring (giving or receiving). This should take approximately 30 minutes. If you are still happy to take part, then you will then be asked to sign a consent form.

Sarah will ask whether it would be possible to workshadow a senior GP in a care home setting – you may volunteer yourself or you may know of a colleague who could volunteer.

1. ***Are there any benefits in taking part?***

There will be no direct benefit to you from taking part in this research but your contribution may help future trainees or medical students. You may reflect on the topics and it may contribute to your portfolio to indicate that you have participated in a research study.

1. ***Will my time/travel costs be reimbursed?***

Participants will not receive an inconvenience allowance to participate in the study.

1. ***What happens to the data provided?***

The **research data** will be stored confidentially using pseudonymised coding to protect anonymity.

The student and supervisor will have access to research data. Senior academic members of staff may have review data analysis.

All research data and records will be stored for a minimum of 7 years after publication or public release of the work of the research.

1. ***What will happen if I don’t want to carry on with the study?***

Even after you have signed the consent form, you are free to withdraw from the study at any time without giving any reason and without your legal rights being affected. Any personal data will be destroyed.

1. ***Who will know that I am taking part in this research?***

All information collected about you during this research would be kept strictly confidential. All such data are kept on password-protected databases sitting on a restricted access computer system and any paper information (such as your consent form, contact details and any research questionnaires) would be stored safely in lockable cabinets in a swipe-card secured building and would only be accessed by the research team.

Under UK Data Protection laws the University is the Data Controller (legally responsible for the data security) and the Chief Investigator of this study (named above) is the Data Custodian (manages access to the data). This means we are responsible for looking after your information and using it properly. Your rights to access, change or move your information are limited as we need to manage your information in specific ways to comply with certain laws and for the research to be reliable and accurate. To safeguard your rights we will use the minimum personally – identifiable information possible.

You can find out more about how we use your information and to read our privacy notice at:

<https://www.nottingham.ac.uk/utilities/privacy.aspx/>

Designated individuals of the University of Nottingham may be given access to data for monitoring and/or audit of the study to ensure we are complying with guidelines.

With your consent, we will keep your personal information on a secure database in order to contact you for future studies.

Anything you say during an interview/focus group will be kept confidential, unless you reveal something of concern to patient safety. It will then be necessary to report to the appropriate persons.

1. **What will happen to the results of the research?**

The research will be written up as a dissertation.

1. **Who has reviewed this study?**

All research involving people is looked at by an independent group of people, called a Research Ethics Committee, to protect your interests. This study has been reviewed and given favourable opinion by the Faculty of Medicine and Health Sciences Research Ethics Committee (Reference number: FMHS 399-1909)

1. **Who is organising and funding the research?**

This study forms part of a medical degree and does not have independent funding

1. **What if something goes wrong?**

If you have a concern about any aspect of this project, please speak to the student researcher, Sarah Ruaux or the Principal Investigator, Neil Chadborn, who will do their best to answer your query. The researcher should acknowledge your concern within 10 working days and give you an indication of how he/she intends to deal with it. If you remain unhappy and wish to complain formally, you can do this by contacting the FMHS Research Ethics Committee Administrator, Faculty Hub, Medicine and Health Sciences, E41, E Floor, Medical School, Queen’s Medical Centre Campus, Nottingham University Hospitals, Nottingham, NG7 2UH or via E-mail: FMHS-ResearchEthics@nottingham.ac.uk

1. Contact Details

If you would like to discuss the research with someone beforehand (or if you have questions afterwards), please contact:

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