

SAFE

Have you changed how you keep policies and procedures up to date to make sure patients are safe?

(Think any changes in systems, think GDPR)

eg Intradoc / GP Teamnet / federated approach with sharing of policy upkeep and updates

Anything new with GDPR

Who is your DPO?"

Have you changed how you respond to significant events?

(Think communication)

Are you having regular team meetings / sharing as a federation / how are you cascading info and outcomes eg e mail with read receipts"

Have you changed your process for monitoring high risk medicines? (You can refer to a particular medicine or to your general management of patients on high-risk medicines)

(Think systems)

Recall system / registers / regular reports and follow through / recording failed contacts and DNAs.

Use and cascade of MHRA data.

Recent examples may be Valproate , hydrochlorothiazide, topiramate.

Have you changed how you report and respond to safeguarding concerns?

(Include all vulnerable groups, both children and adults)

(Think systems and communication)

Icons, notes flagged / team meetings/ circulated minutes with read receipts / regular educational events to update whole team / circulation of up to date contact details / nominated practice leads

Anything specific - eg use of accessible information standard

