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**Derby &
Derbyshire
LMC
Newsletter**





DDLMC Working for You

BMA Ballot on Collective List Closures

We have received a number of queries with regards to the BMA ballot on collective list closures. The LMC is not a trade union and is consequently limited on advice it can give.

We would, however, like to emphasise the following points:

This is a ballot on ***the willingness*** of practices to consider to collectively close their practice lists (with the aim of putting pressure on government to secure the resources that are necessary to sustain general practice in the interests of patients).

It is important to note that this ballot is about assessing whether or not practices are prepared to undertake this form of action. The BMA is not at this stage asking practices to undertake any action.

There is a clear risk that a poor turnout would be construed that there isn't a problem and that resources are in fact adequate. Please respond to the ballot and ensure you are clear about what you are voting for.

The deadline for completion of the ballot is noon on Thursday 10 August 2017.

If your practice has not received this information, please contact info.gpc@bma.org.uk as soon as possible.

For further information we would like to direct you to the BMA [GPC FAQs](#) which should answer many queries.



Introducing the LMC Members

In our upcoming newsletters we would like to take a moment to introduce your [LMC members](#) who are working with General Practice across Derbyshire.

Dr Kath Markus, Chief Executive



Kath has been Chief Executive of the DDLMC since August 2016. During this time she has been a vocal representative for GPs and remains actively involved in developing care pathways for patients. She has over 30 years experience as a GP in Chesterfield.

Information Update: List of PCSE Contact Details

The LMC have been made aware that PCSE are now asking practices to contact specific e-mail addresses depending on the nature of their query. Complete list of contact details [here](#)

Medical Records – Roll-Out of Bar Coding

To ensure all practices have seen the [presentation](#) in relation to the roll-out, we are circulating this information.

There was some ambiguity in the roll-out timings as one PCSE bulletin had indicated a Phase 3 (December) roll-out for the East Midlands however the most recent communication advises of a Phase 1 (July) start. PCSE have confirmed that local practices will be part of Phase 1 roll-out.

PCSE continue to issue direct communications to practices on the roll-out and work together with the LMC to support practices where clarifications or escalations of difficulties are required.

The Practice Nurse Competency Framework (PNCF©) is a guidance tool and resource for Practice Nurses.

The PNCF© has been designed by a Practice Nurse Project Team, involving 4 experienced Practice Nurses and Lisa Soultana. It has been critically reviewed by experts who have a background in Practice Nursing, General Practice, Academia and GP practice services. Derby and Derbyshire LMC Services lead on the project success.

Benefits of using the PNCF©:

- User friendly and understandable.
- Offers benchmarking possibilities.
- Facilitates the appraisal process.
- Supports continuing professional development.
- Aligns with the service needs of the GP practice populations.
- Guides Practice Nurses on a career pathway.
- Develops staff to ensure quality and safety in the care they provide.
- A greater understanding of the Practice Nurse role, skills and competencies.
- Structure to aid recruitment, retention.
- Identifies the training needs of the clinical workforce.
- Supports compliance with the Care Quality Commission (CQC).
- Helps to address the 6Cs principle values: Care, Compassion, Communication, Competence, Commitment and Courage.

The PNCF© is designed to be used in conjunction with the Practice Nurse Competency Development Plan (CDP) (linked to the end of the PNCF©) when undertaking the Practice Nurse annual appraisal or at another stage as appropriate.

Revalidation

The PNCF© may also help the Practice Nurse and GP practice with nurse revalidation criteria, as and when it has been established.

The PNCF© may also be used to:

- Support Practice Managers and or Nursing Managers in workforce planning and preparing role requirements, job descriptions and preparing questions for interview.
- Support job evaluation and pay review/negotiations.

Please note: certain content of the PNCF© may need further refinement. *It is important to ensure systems are put in place to update the PNCF© on a systematic rolling basis – at least every 6 months for quality purposes.*

Because we're worth it... (Cost per Item of Service Calculations 2017)

As GPs, our number one priority is providing quality patient care to our whole practice population.

But as the mismatch between resources and demands increases, it is also important that we ensure the services provided to patients do not leave us financially disadvantaged. It is looked at more closely [here](#)

Information Update: Clarification of Firearms Licencing Guidance

Following the issue of the renewed [BMA Guidance on Firearms Licencing](#) David Gibbs met with Nick Jones, the Firearms Licensing Manager at Derbyshire Constabulary and he issued an [update](#) for information.

Information Update: Healthwatch Derby

It has come to our attention that Healthwatch Derby have been in contact with practices informing them of visits to the practice.

Please find an [information update](#) for your reference.



Registered Manager Checks

The CQC is investigating compliance with its registered manager requirements in GP practices. The BMA has been informed that letters have been sent to a number of practices in CQC's central region, and that it is CQC's intention to look at all regions in due course. It is unclear at this stage if the practices affected received previous communications from CQC regarding its intentions prior to these letters being sent out.

For background, under the regulations all providers must have a registered manager, except where the service provider is an individual who manages the service day-to-day and who is fit to carry on the service. Some single handed GPs will meet this criteria and will not need a registered manager.

Any GP practice registered with CQC as a partnership or as an organisation is required to have a registered manager. Further information is available on the [CQC website](#)

Whenever a registered manager leaves/is replaced, CQC must be notified. A practice must apply to register a manager within 12 weeks of the previous manager leaving.

DDLMC Needs YOU!

DDLMC reps have meetings set up with providers, CCGs and our local hospitals throughout 2017. We want to reflect your views and iron out any problems you are having. Please contact the [office](#) to discuss any problems, and one of your operational team will get back to you.

We are also looking at updating the resource section on the DDLMC website, but we need you to tell us which resources would help make the day job easier?

Please email your suggestions and feedback to:
Head of Communications
susiebayley@gmail.com

Since launching our new website in January over 50% of our levy paying practices visit the site on a daily basis, if there is something you want to see more of let us [know](#)

Around the World in General Practice

Improving access for all: reducing inequalities in access to general practice services

To support commissioners and providers of general practice services to address issues of inequalities in patients' experience of accessing general practice, NHS England has produced a practical resource which aims to promote understanding of groups in the community who are experiencing barriers in accessing services and help to address those barriers as improvements in access to general practice services are implemented. Please find details [here](#)

Free Trainings to Include CPD Points - An Invitation from Care UK

Clinicians at the Barlborough NHS Treatment Centre near Chesterfield have a wealth of experience both professionally and academically, and are more than happy to provide high-quality, free training to GPs and staff with the opportunity for trainees to gain CPD points.

They can come and train GP practice staff on topics such as:

- Infection prevention and control
- Specialty related training in the field of orthopedic surgery
- Achieving a Good CQC rating
- Increasing patient satisfaction scores
- Basic lifesaving skills
- And anything else you would like us to help with.

If you would like to discuss training opportunities further, please don't hesitate to get in touch with Rebecca Clarke, GP Liaison by [email](#) or by telephone on 07580 018956.

GP Survey - Pharmacists working in General Practice

Current developments in primary care across the UK have resulted in a significant increase in the numbers of clinical pharmacists working in general practice. [The Pharmacists' Defence Association](#) has recently surveyed hundreds of these pharmacists and are now keen to get the views of GP practices.

The results from this survey will be used to inform our ongoing work in supporting pharmacists in general practice, and ensure the benefits of having a pharmacist are maximised to the advantage of GPs and their patients.

Please [click here](#) to complete the survey.



Sustainability and transformation plans (STPs)

The BMA has published a range of new documents on STPs, which include:

- A comprehensive analysis of the STP process so far, taking a closer look at the ten key themes coming out of the plans
- A summary of the contents of each individual plan
- Glossary of terms used
- A list of questions to ask local leaders
- A short briefing on accountable care systems (ACS)

These can all be found on the [BMA STP website](#)

Please feel free to get in contact with [Holly Higgs](#) Senior Policy Advisor if you have any questions or would like any further information.

Primary and secondary care interface guidance

[Link](#) to access the guidance document which describes the key national requirements which clinicians and managers across the NHS need to be aware of aimed at improving the interface between primary and secondary care.

NHS issues advice on mental health care for people affected by terror attacks

Following the Manchester terror attack, NHS England sent an open [letter](#) to GPs across the country with practical advice to help patients who may be suffering ongoing mental health problems following this and other recent traumatic events.

Capped Expenditure Process (CEP)

The CEP is a new regulatory intervention designed to radically and rapidly cut spending within specific geographical areas in England.

The CEP has not been announced publicly and only limited details have been made available. The BMA is deeply concerned by the CEP and by the implication that deeper cuts will be made to already stretched services. You can access and download the full briefing [here](#)

GP Patient Survey

The BMA undertook an analysis of the GP Patient Survey results when they were published in early July. In brief, the survey found that while confidence in GPs remains high, patients are finding it harder to see or speak to someone at their surgery. The full analysis can be read [here](#)

PCSE claims guidance

Practices and individuals are continuing to experience issues with primary care support services in England, commissioned by NHS England and provided by Capita. We believe practices and individuals that have suffered losses as a result of these issues should be compensated, please follow this [link](#) for guidance on taking up a claim.

Sessional GPs e-newsletter

Please find a [link](#) to the latest (July) edition of the Sessional GPs e-newsletter.

Information from Health Education England with guidance on re-training to be a GP from other specialities

“There has been an increase in the number of enquiries about how to become a GP from trainees across all specialities, consultant, trust and staff grade doctors.

Changes in the NHS over recent years means that more services are provided by multi-professional primary care teams. The report, [‘The future of primary care, creating teams for tomorrow’](#) gives more insight into these developments. There are [some case studies](#) and [frequently asked questions](#) on the GP National Recruitment Office (GPNRO) website and you are encouraged to email gprecruitment@hee.nhs.uk if you would like to be put in contact with someone who has retrained as a GP.

The Health Careers website also has details about switching medical specialty including information on the Accreditation of Transferable Competencies Framework (ATCF).

*The next training application round adverts will appear on NHS Jobs, Oriel and Universal Job Match websites on the 20 July with **applications opening 1 – 17 August.***

Please forward this message to your networks, colleagues, peers or friends who may be interested about switching to a career as a GP.

Derby and Derbyshire LMC Recruitment Services

Our recruitment campaign service comes highly recommended by all the GP partners who have used our service before. DDLMC have supported GP practices for over 100 years and therefore fully understands the needs of GP practices. For more information click [here](#)

Kraft HR Consulting



Taking pride in working with clients to produce solutions to workforce problems that meet the requirements of the law whilst minimizing interference with your business priorities, to read more click [here](#)

General Practice Task Force Update



We have had a busy month planning, coordinating and delivering workforce planning focus sessions on behalf of all four Derbyshire CCGs. The GPTF was commissioned by the CCGs working together to deliver 4 events for 78 delegates at Chesterfield, Ilkeston, North Wingfield and Derby.

Speakers included John Krafts and Liz Willett from KHR Consulting, Chris Locke PCDC, Andrew See Health Education England working across the East Midlands and Dr Rachel Duffy and Cathy Adcock NHS England, Sustainable Improvement Team.

If you were unable to attend, please find the slide set and information which may be helpful to you.

- [Workforce Focus Session Slides](#)
- [GPTF High Impact Areas Feedback](#)
- [Advanced Nurse Practitioner Job Description](#)
- [Clinical Pharmacist Job Description](#)
- [Interactive exercise 1](#)
- [Interactive exercise 2](#)
- [Interactive exercise 3](#)
- [Derbyshire GPFV Implementation Plan](#) - written jointly by all four Derbyshire CCGs and published in February 2017
- **NHSE 10 High impact areas case studies** (slide 50 of [master slide set](#)) and Time for Care in General Practice [video case studies](#)
- [10 HIA delegate feedback](#) from across the four events
- **NHSE development programmes** – how to apply (slide 49 of [master slide set](#))
- [GPTF project case studies](#)
- **Free avoidable appointment audit - Toolkit** created by Primary Care Foundation and led by Henry Clay
- **GP-s** is a free peer mentoring, coaching and signposting service and is now open to Practice Managers as well as GPs. Please visit their [website](#)
- **Practice collaboration toolkit** – PCDC has produced a guide containing practical and legal advice for groups of practices considering working collaboratively covering federations, incorporations, GP provider organisations, articles of associations and much more. Chris Locke has kindly advised that PCDC are happy for any practice in Derbyshire or Nottinghamshire that would like to obtain a copy can do so by emailing info@pcdc.org.uk Please be aware that this document is under copyright and only issued to practices under a license agreement which forbids any party to copy, reproduce, replicate or forward to any other person outside your practice.

Please raise any further questions you may have via the GPTFproject@derbyshirelmc.nhs.uk

East Midlands Leadership Academy (EMLA)

Don't forget if you are interested in any of the EMLA courses, master classes or skills development programmes and want to secure sponsorship, please email [our office](#), including your job role and practice/organisation name.

Places are allocated on a first come first served basis. Once you have received sponsorship you can directly book your training through the EMLA website on any of the future events. Please note some of the national leadership programmes are payable and sit outside the sponsorship.

SDN Management Development Programme 2017/18:

EMLA are delighted to announce that a further cohort of the Management Development Programme will be delivered this year. This programme is aimed at first time managers and is a great way of supporting staff development and building management capability across the organisation, where delegates can improve their people management skills, improve the performance of their team and develop the confidence to lead others. The programme has been popular and the feedback from those who have attended is excellent. This year the MDP is open to both finance and procurement staff.

For more details on the dates, cost, content please [visit](#)

This programme is 50% subsidised by the EMLA membership, please email [our office](#) as above for sponsorship before booking.

EMLA events:

If you have sponsorship already, you can book on any of the following programmes:

Talent Management Programme

Workshop Dates:

- Laying the Foundation: 26 September 2017, Nottingham
- Tailoring Your Talent Approach: 30 October 2017, Nottingham
- Nurturing Talent Together: 29 November 2017, Nottingham

[Find out more and apply](#)

OD & Talent Management Network Events

[Find out more and book your place](#)

Please be aware that there is also free EMLA coaching available to Practice Managers.

- **PCDC Training courses:**
[Developing a Positive Workforce Culture, Values & Behaviours workshop](#) – 28 September 2017
[Contract Variation & Employment Law Update](#) – 2 November 2017
[Managing Conflict With Patients](#) – 22 November 2017
[Business Planning](#) – 29 November 2017
[Complaint Management & Whistleblowing](#) – Delivered by NHS England & PCDC 29 November 2017
- **PCDC & SD CCG - Frailty Training** The Primary Care Development Centre is proud to be working with **Southern Derbyshire CCG** to be able to offer free training courses on Frailty.
 This course is aimed at staff (*Primary, Secondary and Community Health Care, Social Care staff as well as staff from Care, Nursing and Residential homes*):
 - If you are involved directly in the care of older people or related services.
 - Hands-on Managers or Team Leaders who help others to develop skills to support self-care.
 - Commissioners and staff working on new care models where frailty and supported self-care are priority areas.
 - 26 September 2017, 13:00 to 16:00 – [Link to event page](#)
 - 21 November 2017, 13:00 to 16:00 – [Link to event page](#)
 - 31 January 2018, 13:00 to 16:00 – [Link to event page](#)
 - 20 March 2018, 13:00 to 16:00 – [Link to event page](#)
- [Celebrating General Practice 2017](#) Open to all GP Practice staff with 200 free places offered to RCGP Members. Guest of honour RCGP President Elect Prof. Mayur Lakhani will be presenting the SYNT Practice of the Year Award 2017. Visit the [RCGP Website](#) for more information and to book your place. – 11 November 2017
- Places are going fast for the popular **Lincolnshire Practice Managers Conference** so if you haven't booked already, now is the time to book your places [online](#). Please find [agenda](#) for information. – 12 October 2017
- **GP and Practice Manager Complaints Training** This [workshop](#) has been developed to support you and your practice team in preventing and managing complaints and improving the service provided to patients. It will encompass some short lectures, reflective exercises, and facilitated group discussions. – 5 October 2017
- **GP Fellowship Event** in the East Midlands registration is now [live](#)
- [The ACCA](#) has some fantastic courses which can help organisations build strong finance skills across multiple departments quickly, at scale and low cost
- [M&K](#) offer a variety of courses for General Practices
- [Primary Care Commissioning](#) offer e-courses covering Leadership, Risk Management, Strategic Thinking and Project Management

Title	Organisation	Location	Salary	Closing date
2 x part time Medical Receptionists	Lister House Surgery	Derby	£7.65 per hour	09/08/2017
Advanced Clinical Practitioner (specialising in urgent care)	The Surgery	Ashbourne		
Advanced Nurse Practitioner	Vernon Street Medical Centre	Derby	Band 8	
Fee-paid Medical Members of the First-tier Tribunal, Social Entitlement Chamber	Judicial Appointment Commission (JAC)	England, Scotland and Wales		24/08/2017
GP	Chapel Street Medical Centre	Spondon	Full/ Part Time/Salaried/Partnership	
GP Partner	The Osmaston Surgery	Derby		30/09/2017
GP Partner	Overdale Medical Practice	Derby		08/09/2017
GP Partner	Mickleover Surgery	Mickleover		04/09/2017
GP Partner	Kiveton Park Medical Practice	Sheffield		
GP Partner or Salaried GP	Heartwood Medical Practice	Swadlincote		31/08/2017
GP Partner or Salaried GP	Derwent Valley Medical Practice	Derby City (Chaddesden) & Spondon Village		30/09/2017
GP Partner or Salaried GP	Ruddington Medical Centre	Nottingham		30/09/2017
GP Partner/Salaried GP	The Dove River Practice	Ashbourne		30/09/2017
GP Salaried/ Partner	Alvaston Medical Centre	Alvaston		

Partner or Salaried GP	Queens Medical Centre	Barnstaple, North Devon		01/09/2017
Practice Business Services Manager	The Osmaston Surgery	Derby	£31696 - £41787	30/08/2017
Practice Nurse	Bakewell Medical Centre & Tideswell Surgery	Bakewell		15/08/2017
Salaried GP	Gladstone House Surgery	Ilkeston		
Salaried GP	Vernon Street Medical Centre	Derby	£7,500 - £9,500 per session	
Salaried GP	Moir Medical Centre	Long Eaton	£10K/session	31/08/2017
Salaried GP	Thornbrook Surgery	Chapel-en-le-Frith		18/08/2017
Salaried GP	Lister House Surgery	Derby		31/08/2017
Salaried GP (fixed term)	Hasland Medical Centre	Chesterfield		11/08/2017
Salaried GP (part time)	Avenue House & Hasland Partnership	Chesterfield		20/08/2017
Salaried GP or Partner	Jessop Medical Practice	Amber Valley	Negotiable	
Salaried GP or Partner	The Windmill Practice	Nottingham	£80000 - £86355	31/08/2017
Sessional GPs and ANPs	Derbyshire Health United Health Care CIC	Derbyshire	GPs £70-£90 / ANPs 8a/8b equivalent	31/12/2017

Full job advert details including contact details are available on the [job opportunities DDLMC website](#)



DDLMC Supporting You

LMC members attend meetings on behalf of constituents to help make your voice heard.



For non-clinical practice queries please contact
Head of Business Support, [David Gibbs](#)

DDLMC Representatives

Your DDLMC representatives are available to support you in your area:

North Dales, North Derbyshire

Dr Peter Williams, Dr Peter Holden, Dr Pauline Love,
Dr Mark Wood

High Peak, North Derbyshire

Dr Peter Short

Chesterfield

Dr Ruth Dils

North Derbyshire

Dr Denise Glover

Southern Derbyshire

Dr Brian Hands, Dr Vineeta Rajeev, Dr Murali
Gembali, Dr James Betteridge-Sorby

Derby City and Derbyshire County

Dr Susie Bayley

Amber Valley and South Derbyshire Dales, South Derbyshire

Dr Jenny North, Dr Greg Crowley,
Dr Heather Kinsella,
Dr Yadavakrishnan Pasupathi

Erewash

Dr Gail Walton, Dr Andrew Jordan, Dr John Ashcroft

For contact details of your local DDLMC
representative see [here](#)

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