# Consultations from Video Appointment Slots

1. Navigate to the Appointments Ledger



1. **Right Click** on the appointment from which you wish to start a consultation. **Note:** if the patient has already entered the consultation from the Airmid app, they will show as **Arrived**



1. **Airmid Video Consultation** will launch a web browser window, and create a login code. You will need to **Copy** and **Paste** into the field on the web page to access the consultation



1. **Email Video Consultation Link to Me** or **SMS Video Consultation Link to Me** will send a link to the email or mobile account set on your staff profile in SystmOne. Clicking on this link on another device will launch the consultation webpage.

**Note:** You will need the pass code that will appear on TPP **after you click on the link to start the consultation**



1. **Email Video Consultation Link to Patient** will send a link to the email address recorded on the Patient Record. **Note:** The email address will need to be recorded before the option to email a link is selected. **Note:** The patient does not need access to online services or Airmid in order to use this option.
2. The patient will receive an **email with a hyperlink to the video consultation** (this will open in their browser – Safari, Chrome and Firefox seem to work.)



1. When the patient has accessed the above link, they will receive a **second email with their pass code.**

