



01332 913800
ddlmc.office@nhs.net
www.derbyshirelmc.org.uk

PRIVACY NOTICE

[Our full Privacy Policy is available here](#)

Derby & Derbyshire Local Medical Committee Ltd (DDLMC Ltd)

Address: RTC, 2nd Floor Kelvin House, London Road, Derby, DE24 8UP

Email: ddlmc.office@nhs.net

Telephone: 01332 913800

WHO WE ARE

Derby & Derbyshire Local Medical Committee Ltd (DDLMC Ltd) is the statutory representative body for GPs and their practices across Derby & Derbyshire.

We act as a Data Controller, meaning we are responsible for how your personal data is processed and protected.

PURPOSE OF THIS NOTICE

This Privacy Notice explains what personal data we collect, how and why we use it, who we share it with, how long we keep it, and your rights under UK GDPR.

We process your data in accordance with the UK GDPR and the Data Protection Act 2018.

WHAT INFORMATION WE COLLECT

We may collect and process your name, professional role, contact details, practice information, GMC number, correspondence records, and event/training information.





01332 913800
ddlmc.office@nhs.net
www.derbyshirelmc.org.uk

Additional information may be collected for Committee/Board members including DOB, NI number, and bank details.

We collect personal data from a range of sources, including:

- **Directly from you** when you contact us or request support, guidance, or communications
- **From GP practices** where you are employed or engaged (limited to practices that are levy-paying and have a signed and valid mandate with the LMC)
- **Publicly available sources**, such as practice websites
- **NHS systems**, including the NHS.net Global Address List

We only collect information that is necessary to support our functions and ensure that it is obtained and processed lawfully, fairly, and transparently.

HOW WE USE YOUR INFORMATION

We use your data for representation, communication, support, events, surveys, elections, and governance functions.

EDUCATION AND TRAINING

We may send training and workforce communications, including from Derbyshire Primary Care Training Hub (The Hub Plus / GPTF Ltd).

PASTORAL SUPPORT

Confidential support is provided with restricted access and secure handling of sensitive information.

LAWFUL BASIS



01332 913800
ddlmc.office@nhs.net
www.derbyshirelmc.org.uk

We process data under legitimate interests, legal obligation, contract, and consent where required.

SHARING YOUR DATA

We share data only where necessary with NHS partners, BMA, payroll providers, and support services. We do not sell data.

SYSTEMS AND THIRD PARTIES

We use systems such as Salesforce, Microsoft Teams, SharePoint, and Hotfoot Design. All suppliers meet UK GDPR requirements.

ANALYTICS

We use Google Analytics and social media analytics (Facebook, LinkedIn, X) in anonymised form.

DATA RETENTION

We retain data only as long as necessary under our retention policy.

YOUR RIGHTS

You have rights including access, correction, deletion, restriction, objection, and data portability.

COMPLAINTS

You can contact us or the ICO (www.ico.org.uk) if you have concerns.

CONTACT



-  01332 913800
-  ddlmc.office@nhs.net
-  www.derbyshirelmc.org.uk

Hayley Scott – Practice Liaison Officer & Operations Lead

Email: ddlmc.office@nhs.net Telephone: 01332 913800 Last updated: June 2026